

Annual Membership Meetings
Willowcroft Owners Association, Inc.
Minutes
April 4, 2023
Via Zoom Meeting

Attending:

WC02 – Windy Wang
WC03 – Paul Sindelar
WC04 – Jane Feldman and Dennis Wyant
WC05 – Jerry Stein
WC07 – Stuart Basefsky and Claire Germain
WC08 – Sally Ryden
WC11 – Jiachun Zhan and Patrice Lecomte
WC13 - Charlie Khemtong
WC15 – Eric and Ann Beshore
WC27 - Andy Howell
WC28 – Bob Matthews & Kathleen Morrison
WC29 – Bob McDaniel
WC30 – Matt Cottler
WC31 – Nini Sposetti

Others Present: Tom Eaton, Guardian Association Management, WOA Manager

Matt Cottler, Association President, acting on behalf of the Association, noted that 3 separate meetings would be conducted sequentially this evening: A meeting to elect board members, the annual association meeting, and a quarterly board of directors meeting.

Willowcroft HOA Board of Directors Election:

- Matt Cottler, Association President, acting on behalf of the Association, noted that the meeting was properly noticed, and called the meeting to order at 6:03 PM.
- Validation of a Quorum: - Tom Eaton verified a quorum was present.
- Recommendation of the nominating committee
Nini Sposetti
Jane Feldman
- The Floor was opened to other nominations. There being none, Paul Sindelar moved to close nominations, seconded by Stuart Basefsky. The vote was unanimous.
- A voice vote was taken for the two positions. The vote was unanimous. – Results of election are:
Jane Feldman
Venita Sposetti

- Minutes of the Jan 2022 Annual Meeting were distributed to the owners in advance via email.
- Andy noted that Judy Page's term should have two years remaining.
- Paul Sindelar moved to approve the minutes as written and Jerry Stein seconded.
- By voice vote all approved the minutes.

- Treasurers Report – Jiachun Zahn and Tom Eaton
 - Yearend Financial Position. Jiachun had questions about the January financial statement, that it did not match the December year-end report. Tom requested we discuss up to December 2022 at this meeting since it is an annual meeting. We ended the year with \$8680 to the positive and with no outstanding accounts.

- Secretary's Report – Nini Sposetti
 - A new edition of the neighborhood directory is coming. Requested updates in mailing addresses, phone numbers and email addresses for latest neighborhood directory which will be emailed to all owners. Requested updated information from Tom for new neighbors.
 - A spring neighborhood get together is in the works. Jane asked for volunteers to help organize.

- Commons Coordinator Report – Jane Feldman
 - Projects completed:
 - Pergola: \$1,150*
 - Clean, repair, re-paint pergola between sites #4 and #5. Old jasmine vines were removed and replaced. **Thank you to Mary Pennell (#22)** for donating the plants.
 - *Clean, repair, prime and paint pergola, and plants = \$1,150. (Labor \$789.35, Paint \$224.65, Green paint for benches \$14, Preparation work: removal and haul away old vines: \$150 labor, Plants, wood, and primer - no cost to community.)
 - Back gate light: \$455.08*
 - Light with motion detector and timer hard wired onto back gate fence.
 - *Archer Electric \$340. Light \$41.72, Carpenter \$40, Supplies \$33.36.

- Beulah land issue – Matt thanked Tom and Sally for their efforts on this issue. We recouped all the funding, and the legal paperwork is up to date.

- Public Comment – (3) minutes per person on agenda items
 - Sally thanked the neighborhood for the updates on the entrance and the automatic back gate light.
 - Eric commented on the challenges with posting neighborhood documents into the TOPS website. Matt volunteered to assist with posting the neighborhood documents in a logical order so that they are more easily understood.

- Claire, Jiachun and Matt shared condolences on the passing of Dominique Desantiago and his mother this past year. He did not want a funeral so there will be a private family memorial later in Georgia. Jane volunteered to organize an appropriate memorial to him.

- Adjournment: Paul Sindelar moved that the meeting be adjourned, and Stuart Basefsky seconded. All agreed and the meeting was adjourned at 6:47pm

One attachment: April 4, 2023, Annual Meeting PowerPoint

Minutes respectfully submitted by Secretary, Nini Sposetti, and commented on by reviewed by WOA Board.