

**43<sup>rd</sup> Street Professional Center Maintenance Center Maintenance Corporation, Inc.**

Board of Directors Organizational Meeting

November 21, 2016

12:00 PM

Office of Allstate Insurance Agency

3720 NW 43<sup>rd</sup> Street, Suite 100

Gainesville, FL 32606

Location

Allstate Insurance Agency 3720 NW 43<sup>rd</sup> Street, Suite 100 Gainesville, FL. 32606

Call to Order

The meeting was called to order at 12:08 PM.

Attendance, Quorum of Board Members

Board members present were Aubrey Rogers, Nan Sullivan, Jon Wiebold and Bob White. Representative present from Guardian Association Management (Guardian) was Kelly Burch.

Proof of notice of meeting, or waiver

Kelly presented a signed, notarized affidavit that notice of the meeting had been mailed, or emailed to all owners of the Association. The notice was accepted by consensus.

Reading of the minutes of the last meeting, or waiver

Nan made a motion to approve the minutes of the February 24<sup>th</sup>, 2016 meeting minutes as written. It was seconded by Bob and approved unanimously

Old Business

Jon reported that he is working on wooden frames for the exterior breezeway lights.]

New Business

Lockbox Payment Processing & Online Payments: Nan made a motion to discontinue the lockbox service and allow Guardian to setup a system on their website which would allow owners access to make online credit/debit card payments. Aubrey seconded the motion and it was approved unanimously.

Adjournment

There being no further business, the meeting was adjourned at 12:52 PM

Respectfully submitted by Kelly Burch, CAM